

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL  
Monty Tech Drive, Fitchburg, MA 01420  
Special Meeting No. 130-648– May 18, 2016

The Montachusett Regional Vocational Technical School held a special meeting No. 130-648 on Wednesday, May 18, 2016 at 7 pm at the Montachusett Regional Vocational Technical School, Monty Tech Drive (off 1050 Westminster Street), Fitchburg, Massachusetts.

The following members were present:

Mrs. Barbara Reynolds	Lunenburg
Mr. Ross Barber	Westminster
Mr. Ronald Tourigny	Fitchburg
Mr. James Cournoyer	Holden
Mr. John P. Mollica	Princeton
Ms. Melanie Weeks	Fitchburg
Mr. Edward Simms	Petersham
Mrs. Mary C. Barclay	Royalston
Mr. James S. Boone	Gardner
Mr. Peter B. Capone	Ashby
Mr. Burton E. Gould, Jr.	Winchendon
Mr. Brian Walker	Fitchburg
Ms. Claudia Holbert	Fitchburg
Ms. Whitney Marshall	Barre
Dr. Kenneth I. H. Williams	Sterling
Mr. Eric Olson	Phillipston
Mrs. Kathleen Airoidi	Hubbardston
Mrs. Toni Phillips	Athol
Mr. James M. Gilbert	Templeton

Members of the School Committee absent:

Mrs. Diane B. Swenson	Ashburnham
Mr. Eric Commodore	Gardner
No appointed representative	Harvard

Officer of the School Committee present:

Dr. Sheila M. Harrity	Superintendent-Director
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Officer of the School Committee absent:

Norman J. LeBlanc	District Treasurer
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School District Personnel present:

Thomas Browne	Principal
James Hachey	Director of Vocational Programs
Chad Snyder	AV Technician
Terri Hillman	Recording Secretary

Other present:

Michael Pagano	Lamoureux Pagano & Associates
Bill Senecal	Lamoureux Pagano & Associates

**CALL TO ORDER**

Mrs. Reynolds, Chairperson, called the meeting to order at 7:03 pm and welcomed everyone. The meeting opened with the Pledge of Allegiance.

**Vet Tech Program – Presentation of Site and Floor Plans by Michael Pagano, Lamoureux Pagano & Associates**

Mr. Michael Pagano, Lamoureux Pagano & Associates, presented the site plan and the floor plan for the proposed Monty Tech Veterinarian Clinic. Copies of the plan were included in the Committee members' packets. A photo of the proposed building was shown.

The Vet Tech Building Committee met on May 16, 2016. They reviewed the update on the design, the schedule, the budget and updated everyone on the Town of Westminster hearings. The Westminster and Fitchburg Fire Chiefs, Police Chiefs and DPW representatives had attended a meeting for a review of the plans. Because of a conflict, the Westminster Building Inspector could not attend that meeting. Application for the Westminster building permit is being put together.

The entrance into the facilities parking area will be off Fitchburg Road and will require State Highway approval. Mr. Pagano has met with the State representative and a request for a permit has been filed. Mr. Pagano is working with the Dept. of Transportation to complete the necessary application.

School Committee members discussed the proposed project and received answers to their concerns.

**Mr. Cournoyer moved that the District Committee accept the recommendation of the Vet Tech Building Committee with regard to the site and floor plans as presented by Lamoureux Pagano & Associates.**

**Seconded by Mrs. Holbert.**

**Vote – so voted.**

**Mrs. Reynolds abstained from voting.**

Members of the Vet Tech Building Committee are:

Sheila Harrity	Tom Browne	Tammy Crockett
Rich Ikonen	Jim Hachey	Jim Cournoyer
Julie Bailey	Peter Maxfield	Greg Wolfus

Mr. Pagano, Mr. Senecal, Mr. Browne, and Mr. Hachey left the meeting.

**Review of Superintendent-Director's Evaluation Timeline**

The Timeline for the Superintendent-Director's Evaluation 2015-2016 and Goal Setting for 2016-2017 was included in the members' packets. The completed evaluations are due on May 23, 2016 at 5 pm. The evaluation can be completed on line or a paper copy can be submitted. Instructions for completing the evaluation on line were distributed and further instructions provided.

**Opportunity for the Committee to Ask Question to Facilitate the Completion of the Superintendent-Director's Evaluations**

Mr. Walker explained that this was an opportunity for School Committee members to ask questions so that they can complete the evaluation form. After a question and answer period, Mr. Walker asked the members if this type of extra meeting is worthwhile. The consensus was that it is but should be listed on the regular School Committee calendar for the 2016-2017 year.

**Review of Potential Goals for the Superintendent-Director for the 2016-2017 School Year**

Superintendent Harrity read a draft of her proposed goals for 2016-2017.

- Professional Practice Goal. In June 2017, she will complete Year 2 of the New Superintendent Induction Program, a three-year program sponsored by DESE and MASS in collaboration with MASC.
- Student Learning Goals. By June 2017, district officials will have entered into a dual-enrollment agreement with a post-secondary partner, bringing a new co-teaching model course to the school, effective Fall 2017.
- Career Readiness. By June 2017, the district will continue to refine and strengthen the newly developed curriculum maps in each of the twenty vocational technical programs at Monty Tech.
- District Improvement. By June 2017, a 1:1 Chromebook initiative will be fully implemented allowing all students access to personalized educational technology.

Mr. Walker said that the Workforce Subcommittee has moved to accept the goals as presented. The goals will be submitted to the full School Committee at the June 1, 2017 meeting.

**Adjournment**

**Mr. Gilbert moved to adjourn.**

**Seconded by Mrs. Barclay.**

**Vote – so voted.**

**Mrs. Reynolds abstained from voting.**

The meeting adjourned at 7:55 pm.

Sheila M. Harrity  
Superintendent-Director

T. Hillman, Recording Secretary