

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
Monty Tech Drive, Fitchburg, MA 01420
Regular Meeting No. 130-647 – May 4, 2016

The Montachusett Regional Vocational Technical School held regular meeting No. 130-647 on Wednesday, May 4, 2016 at 7 pm at the Montachusett Regional Vocational Technical School, Monty Tech Drive (off 1050 Westminster Street), Fitchburg, Massachusetts.

The following members were present:

Mrs. Barbara Reynolds	Lunenburg	
Mr. Ross Barber	Westminster	
Mr. Ronald Tourigny	Fitchburg	
Mr. James Cournoyer	Holden	
Mr. John P. Mollica	Princeton	
Mrs. Diane B. Swenson	Ashburnham	
Mr. Edward Simms	Petersham	
Mrs. Mary C. Barclay	Royalston	
Mr. James S. Boone	Gardner	
Mr. Peter B. Capone	Ashby	
Mr. Brian Walker	Fitchburg	
Ms. Claudia Holbert	Fitchburg	
Ms. Whitney Marshall	Barre	
Dr. Kenneth I. H. Williams	Sterling	
Mrs. Kathleen Airoidi	Hubbardston	(left at 9:05 pm)
Mrs. Toni Phillips	Athol	
Mr. James M. Gilbert	Templeton	

Members of the School Committee absent:

Ms. Melanie Weeks	Fitchburg
Mr. Burton E. Gould, Jr.	Winchendon
Mr. Eric Commodore	Gardner
Mr. Eric Olson	Phillipston
No appointed representative	Harvard

Officers of the School Committee present:

Dr. Sheila M. Harrity	Superintendent-Director
Norman J. LeBlanc	District Treasurer

Student Representative to the School Committee present:

Emily Repaal

School District Personnel present:

Andrea Bell, Esq.	Stoneman, Chandler & Miller LLP
Thomas Browne	Principal
James Hachey	Director of Vocational Programs
Christina Favreau	Director of Academic Programs
Katy Whitaker	Development Coordinator
Pamela Pothier	Director of Technology
Richard Ikonen	Director of Facilities
Dayana Carlson	Assistant Principal
Christine Krause	Administrative Assistant to the Superintendent-Director
Chad Snyder	AV Technician
Terri Hillman	Recording Secretary

CALL TO ORDER

Mrs. Reynolds, Chairperson, called the meeting to order at 7:03 pm and welcomed everyone. The meeting opened with the Pledge of Allegiance.

INTRODUCTION OF GUESTS & VISITORS

Emily Repaal, Student Representative to the School Committee, introduced Leon Gaulin, who will be the student representative to the School Committee for the 2016-2017 school year. Emily read Leon's most impressive resume. The Committee welcomed him.

APPROVAL OF MINUTES

Regular Meeting – April 6, 2016

Mrs. Swenson moved to approve the minutes of the regular meeting of April 6, 2016, as presented.

Seconded by Mrs. Barclay.

Vote – so voted.

Mr. Gilbert and Mrs. Reynolds abstained from voting.

SUPERINTENDENT-DIRECTOR'S REPORT

Approval of Out-of-State Field Trip for Machine Technology Seniors

Mrs. Barclay moved that the District Committee approve the out-of-state field trip for nine seniors and one chaperon from the Machine Technology Program to visit the New Hampshire Ball Bearing Company in Peterborough, NH, on May 5, 2016. Transportation will be by Monty Tech van and there will be no other expenses.

Seconded by Mrs. Barclay.

Vote – so voted.

Mrs. Reynolds abstained from voting.

Approval of Out-of-State Field Trip – JROTC Students

Mrs. Swenson moved that the District Committee approve the out-of-state field trip for approximately 75 JROTC students and 7 chaperons to attend the 2016 JROTC Leadership Training Program in Triangle, VA, from June 15 -22, 2016. The trip will be paid for by the JROTC Student Activities Account/Fundraising.

Seconded by Mrs. Phillips.

Vote – so voted.

Mrs. Holbert and Mrs. Reynolds abstained from voting.

Vote on School Choice for the 2016-2017 School Year

Mrs. Barclay moved that the District Committee approve accepting School Choice Students for the 2016-2017 school year for grades 10, 11, and 12 only.

Seconded by Dr. Williams.

Vote – so voted.

Mrs. Reynolds abstained from voting.

Monty Tech Vet Tech Program Update

Superintendent Harrity gave a PowerPoint presentation updating the Monty Tech Veterinary Science Training Program as of May 4, 2016. To date, \$2,141,461 total support program match has been committed. The total needed for the projected cost of \$2,250,000 is \$108,539.

The grant from the Commonwealth of Massachusetts Executive Office of Administration & Finance & Executive Office of Housing and Economic Development in the amount of \$136,412 to support the capital equipment purchase for the program (Phase II) has been received. The projected amount needed to fund Phase II is now \$56,504.

Phase III, Staffing financial commitments, remain the same as previously reported.

Superintendent Harrity also presented the Program Planning Timeline from January 6, 2016 through anticipated construction in school year 2016-2017.

Superintendent's Goals Update

Superintendent Harrity gave a PowerPoint presentation of her Annual Goals for school year 2015-2016. By June 2016, she will complete Year 1 of the New Superintendent Induction Program. This is a three-year program sponsored by DESE and MASS in collaboration with MASC. She has completed the day-long sessions, all the assignments and monthly consultations with Tom Kingston, her assigned coach.

Other goals were Student Learning Goal #1: College Readiness; Student Learning Goal #2: Career Readiness; and the District Improvement Goal. A report of the key actions on the above goals and their completion was included in the presentation.

PRINCIPAL'S REPORT

Student Representative's Monthly Report

Emily Repaal, Student Representative, reported on the many student activities at the school during the past month.

- At the SkillsUSA State Competitions 59 students competed and seven students won gold medals and qualified to go to the National Competition.
- Spring sports have started.
- The Prom is scheduled for Friday night. A pre-prom and a pre-graduation meeting was held for students.

Mrs. Reynolds thanked Emily for bringing student information to the School Committee every month and she was presented with a card and a gift.

Principal's Monthly Report

Principal Thomas Browne presented a written report on April events. He thanked everyone who participated in preparation and execution of the 29th Annual Superintendent's Dinner. The focus of the dinner was the raising of scholarship funds through a variety of donated auction items and celebrating the school's 50th anniversary.

Taylor Sadowski, Health Occupations, was recognized as Monty Tech's outstanding student. The annual MAVA dinner was held at Mechanics Hall, Worcester. Superintendent Harrity, Mr. Browne, Judy Logue, instructor, Mark Haschig, guidance counselor and Taylor's parents and her brother attended the celebration.

Four Monty Tech students, Ashley Ramos, Paige Girourd, Cassandra Campbell and Cheryl Thomas participated in the Women in Technology program this year. They presented their business plans at Tyco recently. Beth Martellotta was their advisor.

Mr. Browne presented a list of the students who participated at the SkillsUSA State Competition in April. Kelsey Moskowitz, Anne Marie Cataldo and Brad Pelletier were their advisors.

Committee members were invited to attend the Teacher Appreciation Day Breakfast on May 6.

Mr. Browne presented a list of upcoming events for May/June.

Final Proposed Changes to the 2016-2017 Student Handbook

Mr. Browne presented the final proposed additions/edits to the 2016-2017 Student Handbook – page 33 (under Electronic Devices) and page 57 (under School Breakfast and Lunch Program).

Mr. Walker; moved that the District Committee approve the final proposed changes for the 2016-2017 Student Handbook as presented.

Seconded by Mr. Capone.

Vote – so voted.

Mrs. Reynolds abstained from voting.

Enrollment/Withdrawal/New Entry Report and Discipline/Attendance Report

The Enrollment/Withdrawal/New Entry Report from March 25, 2016 through April 22, 2016 and the Discipline Report for the month of March 2016 were presented for information. The attendance percentage for March was 95.3%.

Program advisory Committee Notes

Minutes of the Program Advisory Committee meetings of February 10, 2016 were presented for perusal. Mr. Hachey was available to answer questions.

PERSONNEL

Resignation

Ms. Kelsey Moskowitz, English Teacher, has submitted her letter of resignation effective June 14, 2016.

REPORTS BY SUBCOMMITTEES

Financial Planning

Mr. Commodore, Chairperson, was not present and there was no report this evening.

Policy

Mrs. Barclay moved that the District Committee vote to approve the first reading of Policy JLCB – Inoculations of Students.

Seconded by Mrs. Swenson.

Vote – so voted.

Mrs. Reynolds abstained from voting.

Capital Improvements

Mrs. Swenson, Chairperson, said that the Capital Improvements Subcommittee met this evening prior to the regular meeting. The Capital Improvements Subcommittee voted to endorse the site and floor plan presented by Lamoureux Pagano & Associates. Also, it was discussed that the Building Committee was established for the Veterinary Science Program. James Cournoyer is the School Committee representative on the Building Committee. A full presentation on the program and building plans will be presented at the School Committee Special Meeting on May 18, 2016.

Workforce

Brian Walker, Chairperson, presented a timeline for the Superintendent Director's evaluation 2015-2016 and goal setting for 2016-2017. The Workforce Subcommittee will meet to review the proposed goals on May 12, 2016 and the evaluation will be held at the Special Meeting scheduled for May 18, 2016. Committee members need to submit proposed goals to Mr. Walker by Friday, May 6, 2016.

Student advisory

Mrs. Barclay, Chairperson, said that the Student Advisory Subcommittee will meet with the students in May.

Technology (ad hoc)

Mr. Olson, Chairperson, was not present and there was no report this evening.

FINANCIAL MATTERS

Acceptance of Donation

Mrs. Barclay moved that the District Committee accept the donation from the Mass Institute of Technology in the amount of \$10,000 to be used for the Student Space Experiment Program.

Seconded by Mrs. Swenson.

Vote – so voted.

Mrs. Reynolds abstained from voting.

Acceptance of Grant

Mr. Walker moved that the District Committee accept the grant from the Commonwealth of Massachusetts Executive Office of Administration and Finance and the Executive Office of Housing and Economic Development in the amount of \$136,412 to be used to support capital equipment purchases for the Veterinary Science Program.

Seconded by Mrs. Barclay.

Vote – so voted.

Mrs. Reynolds abstained from voting.

Andrea Bell, Legal Counsel, was asked to check on the proper procedure for new program creation.

Financial Statements

The March Statements, the Statement of Accounts, and the Financial Statement for the Continuing Education Program were presented for perusal.

School Breakfast/Lunch Prices for 2016-2017 School Year

Dr. Williams moved that the District Committee vote to approve the recommended prices for the School Breakfast/Lunch Program for the 2016-2017 school year:

Students – Breakfast	Reduced	\$.25
	Paid	\$1.50
Students – Lunch	Reduced	\$.40
	Paid	\$3.00
Adults – Breakfast		\$2.00
- - Lunch		\$4.00

Seconded by Mrs. Barclay.

Vote – so voted.

Mrs. Reynolds abstained from voting.

COMMUNICATIONS

Teachers Information or Proposals

No comments this evening.

School Committee Chairperson's Report

Mrs. Reynolds, Chairperson, reported on her activities during April:

- Attended the Superintendent's Dinner. She thanked everyone for all the work that went into the event.
- Attended the dinner held for the NEASC Review Team.
- Judged job applications at the SkillsUSA State Competition in Marlboro.
- Asked Committee members if they would like to keep School Committee Comments on the meeting agenda. Consensus was to keep it on.
- Reminded members of the Staff Appreciation Breakfast scheduled for Friday, May 6, 2016.

School Committee Information or Proposals

Admissions Policy JF – Section VIII

Discussion of the Admissions Policy was tabled at the April 6, 2016 meeting. After discussion, Legal Counsel recommended to the School Committee an option of placing the item back on the June 1, 2016 agenda. At that meeting a motion needs to be made to take it off the table for further discussion.

Adjournment

Mr. Walker moved to adjourn.

Vote – so voted.

Seconded by Mr. Capone.

Mr. Boone, Mrs. Holbert, Mr. Mollica and Mr. Tourigny voted in opposition.

Mrs. Reynolds abstained from voting.

The meeting adjourned at 9:15 pm.

Sheila M. Harrity
Superintendent-Director

T. Hillman, Recording Secretary