

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL
Monty Tech Drive, Fitchburg, MA 01420
Regular Meeting No. 130-661 – June 7, 2017

The Montachusett Regional Vocational Technical School held regular meeting No. 130-661 on Wednesday, June 7, 2017 at 7 pm at the Montachusett Regional Vocational Technical School, 1050 Westminster Street, Fitchburg, Massachusetts.

Members of the School Committee present:

Mrs. Barbara Reynolds	Lunenburg
Mr. Ross Barber	Westminster
Mr. Ronald Tourigny	Fitchburg
Mr. James Cournoyer	Holden
Ms. Melanie Weeks	Fitchburg
Mrs. Diane B. Swenson	Ashburnham
Mr. Edward Simms	Petersham
Mr. James S. Boone	Gardner
Mrs. Mary C. Barclay	Royalston
Mr. Brian Walker	Fitchburg
Ms. Claudia Holbert	Fitchburg
Ms. Whitney Marshall	Barre
Dr. Kenneth I. H. Williams	Sterling
Mr. Eric Olson	Phillipston
Mr. Eric Commodore	Gardner
Mrs. Toni Phillips	Athol

Members of the School Committee absent:

Mr. John P. Mollica	Princeton
Mr. Peter B. Capone	Ashby
No appointed representative	Winchendon
Mrs. Kathleen Airoidi	Hubbardston
Mr. James Gilbert	Templeton
No appointed representative	Harvard

Officers of the School Committee present:

Dr. Sheila M. Harrity	Superintendent-Director
Norman J. LeBlanc	District Treasurer

Student Representatives to the School Committee present:

Leon Gaulin
Alex Commodore - elected for the 2017-2018 year

School District Personnel present:

Andrea Bell, Esq.	Stoneman, Chandler & Miller LLP
Tammy Crockett	Business/Human Resource Manager
Thomas Browne	Principal
James Hachey	Director of Vocational Programs
Victoria Zarozinski	Student Services, Special Education Director
Katy Whitaker	Development Coordinator
Dayana Carlson	Assistant Principal
Michael Gormley	Director of Facilities
Chad Snyder	AV Technician
Terri Hillman	Recording Secretary

CALL TO ORDER

Mrs. Reynolds, Chairperson, called the meeting to order at 7:25 pm and welcomed everyone. The meeting opened with the Pledge of Allegiance.

APPROVAL OF MINUTES

Regular Meeting - May 3, 2017

Mrs. Barclay moved that the District Committee vote to approve the minutes of the regular meeting of May 3, 2017, as presented.

Seconded by Mrs. Swenson.

Vote – so voted.

Mrs. Holbert, Mr. Olson and Mrs. Reynolds abstained from voting.

Special Meeting – May 24, 2017

Mrs. Barclay moved that the District Committee vote to approve the minutes of the special meeting of May 24, 2017, as presented.

Seconded by Mr. Boone.

Vote – so voted.

Mrs. Swenson, Mrs. Reynolds and Dr. Williams abstained from voting.

SUPERINTENDENT-DIRECTOR'S REPORT

Introduction of State SkillsUSA Award Winners

Ms. Ann Marie Cataldo and Mr. Brad Pelletier, SkillsUSA Advisors, presented the winners of the State SkillsUSA Competition. The students introduced themselves. The eight Gold Medal winners, the National Officer Delegate, and the four National Voting Delegates will be competing at SkillsUSA National Leadership & Skills Conference in Louisville, KY.

Vet Tech Update

Superintendent Harrity presented a PowerPoint with an update on the Veterinary Science Training Program.

- Phase I: Design and Construction funding commitments have exceeded the projected cost of \$2,250,00 by \$68,234.
- The financial commitment for Phase II: Equipment, Supplies and Materials still needs \$336,385 to reach its projected cost of \$502,797.

New Donations/Commitments and Multi-year Commitments were listed.

Ms. Joanne Parks, Winchendon, MA, won the car raffle. She is the mother of Bradley Parks, Class of 2017. The raffle raised \$25,150 for the Vet Tech Program.

Superintendent Harrity reviewed the project benchmarks and timelines and included photos of the interior of the building.

Superintendent-Director's Update

Superintendent Harrity presented a report on her activities in May 2017.

- Continued to meet with her coach, Joan Connolly.
- Attended the State STEM Early College Meeting.
- The 2018 Budget has passed in 14 of the District's towns/cities.
- Outlined the Science Lab Renovations using the Mass Life Sciences Grant.
- Outlined the \$435,000 Skills Grant spent for Machine Technology with the exception of \$25,000 which will be used for hand tools.
- The building permit for the construction in the metrology lab has been secured and construction has begun.
- Attended Good Morning North Central MA Breakfast Scholarship Awards; the Rotary Club Awards Dinner, and recorded a half-hour radio spot on WSRS.
- Continued fund raising for the Vet Tech Building and met with – owner of Wachusett Brewery; Dr. Patricia Dettlinger, VCA Sterling Animal Hospital; Dr. Greg Wolfus, Tufts University; and Gerry DeRoche, Director of Client Services at NEADS.

Water Testing Results

Dr. Harrity reported that the Mass Department of Environmental Protection (DEP) conducted tests on all 56 sources of water at Monty Tech. Only one location had a higher than acceptable level of lead; repairs were made and the location was retested. All water sources now meet DEP standards.

PRINCIPAL'S REPORT

Student Representative's Report

Leon Gaulin, Student Representative, presented his last report to the School Committee. He introduced Alex Commodore, the newly elected Student Representative. Leon was wished success and given a gift in appreciation. The School Committee members always enjoyed receiving his reports on student activities.

Principal's Monthly Report

Principal Browne presented a written report with information on May 2017 events.

- The Monty Tech Annual Junior/Senior Prom was held at Wachusett Mountain. Approximately 445 students and 21 faculty chaperons attended.
- Approximately 140 Seniors received approximately 240 awards with over \$88,950 in monetary and tool/equipment support at Senior Awards Night.
- 351 Seniors participated in the 46th Graduation Exercises.

The report included upcoming events for June 2017 and a list of Summer programs.

Enrollment Report

The Enrollment/Withdrawal/New Entry Report from April 22, 2017 through May 25, 2017 and the Discipline Report for April 2017 were presented for information. Attendance percentage for April 2017 was 95.2%.

Proposed Edits to the 2017-2018 Student Handbook

Mr. Browne reviewed the proposed changes to the 2017-2018 Student Handbook.

Mrs. Barclay moved that the District Committee vote to approve the proposed changes for the 2017-2018 Student Handbook as submitted with a caveat to check on whether alcohol is a controlled substance.

Seconded by Mrs. Swenson.

Vote – so voted.

Mrs. Reynolds abstained from voting.

PERSONNEL

Resignation

Mr. Duane Arsenault, Engineering Instructor, has submitted his letter of resignation effective June 21, 2017.

New Position for Continuing Education Program

A new position, Operations Specialist, is being added to the Continuing Education Program. Funding for the position will come from the Continuing Education Tuition Revolving Fund.

REPORTS BY SUBCOMMITTEES

Financial Planning

Mr. Commodore, Chairperson, said there was no report this evening.

Policy

Mrs. Barclay said that the Policy Subcommittee plans to meet at the end of June.

Capital Improvements

Mr. Cournoyer, Chairperson, said there was no report at this time.

Workforce

Superintendent-Director's Rating

Mr. Walker, Chairperson presented the results of the Superintendent-Director's evaluation and the Workforce Subcommittee's recommendation for a rating.

Mr. Olson moved that the District Committee vote that the Full Committee follow the unanimous decision of the Workforce Subcommittee and rate the Superintendent-Director, Dr. Sheila Harrity, as Exemplary for the 2016-2017 evaluation cycle.

Seconded by Mrs. Barclay.

Vote – so voted.

Mr. Boone voted no. Mrs. Reynolds abstained from voting.

Superintendent-Director's Goals

Mrs. Barclay moved that the District Committee vote that the Full Committee follow the unanimous decision of the Workforce Subcommittee to adopt the proposed goals as presented by the Superintendent-Director, Dr. Sheila Harrity, for the 2017-2018 school year.

Seconded by Mr. Simms.

Vote – so voted.

Mr. Boone and Mrs. Reynolds abstained from voting.

Student Advisory

Mrs. Barclay, Chairperson, said that the Student Advisory Subcommittee held its final meeting for this school year. It was sad to see the seniors leaving and to say goodbye to Mr. Haschig, Student Guidance Counselor, who is retiring. He will be missed.

Technology (ad hoc)

Mr. Olson, Chairperson, said that the Technology Subcommittee (ad hoc) will have a final meeting to wrap up the 1:1 issue and will have a final report for the Full Committee in August.

Scholarship (ad hoc)

Mrs. Barclay, Chairperson, said the Subcommittee will reconvene in the fall. The teachers gave a scholarship at Senior Awards Night in memory of Mr. John Scott, retired teacher and retired School Committee member.

FINANCIAL MATTERS

Financial Statements

The April 2017 Statements, the Statement of Accounts, and the Financial Statement for the Continuing Education Program were presented for perusal.

Acceptance of Donations

1) Community Foundation of North Central Massachusetts

Mr. Walker moved that the District Committee vote to accept the donation from the Community Foundation of North Central Massachusetts in the amount of \$57,049.54 as listed in the Business/HR Manager's memo of May 25, 2017 for the Veterinary Science Training Program Building.

Seconded by Mrs. Barclay.

Vote – so voted.

Mr. Barber and Mrs. Reynolds abstained from voting.

Auction Results

Mrs. Barclay moved that the District Committee vote to approve the results of the on-line sale of surplus equipment and that the net proceeds of \$20,145.30 be deposited into the Misc Income Account.

Seconded by Mrs. Swenson.

Vote – so voted.

Mrs. Reynolds abstained from voting.

Line Item Transfers

Mrs. Barclay moved that the District Committee vote to transfer to and from the accounts as outlined in the Business/HR Manager's memo of May 30, 2017.

Seconded by Mrs. Swenson.

Vote – so voted.

Mrs. Reynolds abstained from voting.

COMMUNICATIONS

Teachers' Information or Proposals

No teachers were present this evening.

School Committee Chairperson's Report

1. - School Committee Public Records Requests

Mrs. Reynolds has received a Public Records Request for 14 years of the graduation rates and SPED information. This request was handled as required by State law.

Mrs. Reynolds asked members to let Keyna Thomas know if they will be attending the MASC/MASS Conference in November so that she can make reservations.

Mrs. Reynolds read a letter from Burt Gould saying that he will not be seeking reappointment as the Winchendon representative on the School Committee.

School Committee Comments

Mrs. Barclay spoke about appointments for the MASS/MASC Conference. This item will be on the next School Committee Agenda.

Mrs. Weeks was happy to see the military students recognized at graduation.

Mr. Olson requested copies for all members of the reports read at the Advisory Committee meeting this evening. There is a lot of good information in the reports.

Ms. Marshall attended the Advisory Committee meeting and found it very informative.

Superintendent said that Governor Baker will be visiting Monty Tech on June 15, 2017 to tour the Vet Tech Building.

Adjournment

Mrs. Barclay moved to adjourn.

Seconded by Mrs. Swenson.

Vote – so voted.

Mrs. Reynolds abstained from voting.

The meeting adjourned at 8:40 pm.

Sheila M. Harrity
Superintendent-Director

T. Hillman, Recording Secretary