

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

Monty Tech Drive, Fitchburg, MA 01420

Regular Meeting No. 130-674– June 20, 2018

The Montachusett Regional Vocational Technical School held regular meeting No. 130-674 on Wednesday, June 20, 2018 at 7 pm at the Montachusett Regional Vocational Technical School, 1050 Westminster Street, Fitchburg, Massachusetts.

Members of the School Committee present:

Mr. Brian Walker	Fitchburg
Mrs. Diane B. Swenson	Ashburnham
Mr. Ross Barber	Westminster
Mr. John P. Mollica	Princeton
Ms. Melanie Weeks	Fitchburg
Mr. Matthew Vance	Gardner
Mr. Edward Simms	Petersham
Mrs. Mary C. Barclay	Royalston
Mr. James S. Boone	Gardner
Mr. Peter B. Capone	Ashby
Mr. Austin Cyganiewicz	Winchendon
Mr. Ronald Tourigny	Fitchburg
Mr. William Brassard	Sterling
Ms. Whitney Marshall	Barre
Mrs. Barbara Reynolds	Lunenburg
Mrs. Kathleen Airoidi	Hubbardston
Mrs. Toni Phillips	Athol (arrived at 8:15 pm)
Mr. James Gilbert	Templeton

Member of the School Committee absent:

Mr. James Cournoyer	Holden
Dr. Robert Babineau	Fitchburg
Mr. Eric Olson	Phillipston
No appointed representative	Harvard

Officer of the School Committee present:

Dr. Sheila M. Harity	Superintendent-Director
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Officer of the School Committee absent:

Norman J. LeBlanc	District Treasurer
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Student Representative to the School Committee absent:

Rebecca Whittier

School District Personnel present:

Andrea Bell, Esq.	Stoneman, Chandler & Miller LLP
Tammy Crockett	Business/Human Resource Manager
Thomas Browne	Principal
Michael Gormley	Director of Facilities
Chad Snyder	Audio/Visual Tech
Terri Hillman	Recording Secretary

CALL TO ORDER

Mr. Walker, Chairperson, called the meeting to order at 7 pm and welcomed everyone. The meeting opened with the Pledge of Allegiance.

Mr. Vance, Gardner Representative, and Ms. Doneen Durling, The Gardner News reporter, stated that they would be recording the meeting.

APPROVAL OF MINUTES

Regular Meeting – June 6, 2018 - Tabled

Mrs. Barclay moved that the District Committee vote to approve the minutes of the regular meeting of June 6, 2018 with the following correction:

Page 8 – Mr. Vance voted “no” to adjourn.

Seconded by Mrs. Reynolds.

Mr. Mollica presented copies for a motion for inclusion under Item 8.c) of the minutes.

After discussion, Mr. Brassard moved to table approval of the minutes of June 6, 2018 pending legal review.

Seconded by Mr. Vance.

Vote – so voted.

Mr. Walker abstained from voting.

Executive Session Minutes – June 6, 2018

Minutes of the Executive Session of June 6, 2018 were circulated at the table and 17 approvals were recorded.

SUPERINTENDENT-DIRECTOR’S REPORT

Presentation by Native Sun Wellness

Mark Schuparra, Chief Executive Officer & Founder, and Tim Linskey, Head of Security, for Native Sun Wellness presented information on their project to grow cannabis at 140 Industrial Road, Fitchburg. The building is 287 feet from the back of the Monty Tech property line. A hearing is scheduled for July 10, 2018 for a Special Permit from the City of Fitchburg.

Mr. Schuparra and Mr. Linskey answered questions regarding, growing, selling, distribution and security.

Superintendent-Director's Update

Superintendent Harrity presented a PowerPoint update of activities as of June 20, 2018.

- Cities/towns that have voted to pass the budget – Ashburnham, Ashby, Athol, Barre, Fitchburg, Harvard, Holden, Hubbardston, Lunenburg, Petersham, Phillipston, Princeton, Royalston, Sterling, Templeton, Westminster, and Winchendon.

- Bemis Associates, Shirley, MA, have agreed to provide a one-time \$10,000 donation to support the Veterinary Science program.
- Superintendent Harrity has been invited to speak at HYPE (Helping Young Professionals Emerge), North Central Massachusetts Chamber of Commerce, on June 22, 2018 at their CEO Unplugged program.

Vet Tech Update

- On June 12, more than 75 faculty and staff members toured the Veterinary Clinic, hearing from instructors who have worked on the project for the past two years.
- A listing of final inspection and sign offs was provided. Receipt of the Occupancy Permit is expected from the Town of Westminster next week.
- Flooring throughout the building should be complete in July.

“There were more than 200 students and 20 instructors that made this project happen. It's been a pleasure working with them.” - Pete Maxfield

Out-Of-State Travel

Mrs. Barclay moved that the District Committee vote to approve an out-of-state trip for JROTC students to travel to Front Royal, VA, to participate in the Marine Corps JROTC CYBER Camp on July 8 to 14, 2018.

Seconded by Mrs. Reynolds.

Vote – so voted.

Mr. Walker abstained from voting.

PRINCIPAL'S REPORT

Enrollment/Withdrawal/New Entry Report

The Enrollment/Withdrawal/New Entry Report from May 25, 2018 through June 26, 2018 and the Discipline/Attendance Report for May 2018 were presented for perusal. The attendance percentage for May was 95%.

Mr. Browne reported that 607 students applied for admission, and 355 were accepted. Several members asked about the Wait List. Mr. Browne advised members to tell parents who contact them to call Monty Tech.

PERSONNEL

Appointments

- Eric Smith, Fitchburg, and Jeremy Powers, Athol, have been appointed Evening Custodians (2 openings).

Resignation

- Keyna Thomas, Administrative Assistant, has resigned.

REPORTS BY SUBCOMMITTEES

Financial Planning

Eric Olson, Chairperson, was not present this evening and there was no report. A list of city/towns which have passed the FY 2019 budget were included in the Superintendent Director's report.

Policy

Mr. Gilbert, Chairperson, presented the LPN Policies for Recertification for approval by the Committee.

Mrs. Barclay moved that the District Committee vote to approve wholly the LPN Policies for Recertification:

- **i. Financial Aid Handbook 2018-2019**
- **ii. Default Management Plan 2018-2019**
- **iii. VAWA Policies and Procedures 2018**

Seconded by Mrs. Airoidi.

Vote – so voted.

Mr. Walker abstained from voting.

Mr. Vance questioned the interest rate on page 4 of the Financial Aid Handbook. Mrs. Crockett will check on the current interest rate and correct if necessary.

School Committee members were encouraged to attend the LPN graduation on June 28.

Policy KF: Community Use Of School Facilities

Mrs. Barclay moved that the District Committee vote to approve the first reading of Policy KF: Community Use of School Facilities.

Seconded by Mrs. Reynolds.

Vote – so voted.

Mr. Walker abstained from voting.

Policy ECAF: Surveillance Cameras and Images

Mrs. Barclay moved that the District Committee vote to approve the first reading of Policy ECAF: Surveillance Cameras and Images.

Seconded by Mrs. Reynolds.

Vote – so voted.

Roll Call Vote: Airoidi, yes; Barber, no; Barclay, yes; Boone, yes; Brassard, yes; Capone, yes; Cyganiewicz, yes; Gilbert, yes; Marshall, yes; Mollica, no; Phillips, yes; Reynolds, yes; Simms, yes; Swenson, yes; Tourigny, no; Vance, no; Walker, abstain; and Weeks, yes.

Count – 13 yes; 4 no; 1 abstention.

Vote on motion – passed.

Capital Improvements

Mr. Cournoyer, Chairperson, was not present and there was no report at this time.

Workforce

Mr. Cournoyer, Chairperson, was not present and there was no report at this time.

Student Advisory

Mrs. Barclay, Chairperson, said that she met with the new student representatives and looks forward to working with them in the 2019 school year.

Scholarship (ad hoc)

2018-2019 School Committee Award Application

Mrs. Barclay moved that the District Committee vote to approve the School Committee Award application cover letter and form with the Business Department responsible for fiscal oversight and the Guidance Department managing the selection and presentation with the only annual change to be the school year date.

Seconded by Mr. Boone.

Vote – so voted.

Mr. Walker abstained from voting.

School Committee Award Notice

Mrs. Barclay moved that the District Committee vote to approve that a letter go out to former school committee members announcing the creation of and inviting contributions to the newly formed School Committee Award.

Seconded by Mrs. Airoidi.

Vote – so voted.

Mr. Walker abstained from voting.

FINANCIAL MATTERS

Financial Statements

The May 2018 Statement, the Statement of Accounts, and the Financial Statement for the Continuing Education Program were presented for perusal.

Acceptance of Donation

Community Foundation of North Central Massachusetts

Mrs. Barclay moved that the District Committee vote to accept the donation from the Community Foundation of North Central Massachusetts in the amount of \$23,228.52 as listed in the Business/HR Manager's memo of June 12, 2018 for the Veterinary Science Training Program Building.

Seconded by Ms. Marshall.

Vote – so voted.

Mr. Barber, Mr. Mollica, Mr. Tourigny and Mr. Walker abstained from voting.

Bid #2018-04 Front Parking Lot Paving

Mrs. Barclay moved that the District Committee vote to award the contract to complete the front parking lot paving and the Alternate #1 to P.J. Keating, Inc. at a

total cost of \$79,477.64. Funds will be distributed from Account #1720 - Extraordinary Maintenance FY2018-2019.

Seconded by Mrs. Weeks.

Voted – so voted.

Bid #2018-05 Fuel Dispenser and Pad Replacement

Mrs. Barclay moved that the District Committee vote to award the contract to complete fuel dispenser and pad replacement during the 2018-2019 school year to CommTank, Inc. 84 New Salem Street, Wakefield, for a total cost of \$48,500. Funding from Account #1860 - Capital Equipment FY 2018-2019.

Seconded by Mrs. Airoidi.

Vote – so voted.

Mr. Walker abstained from voting.

Line Item Transfers

Mrs. Barclay moved that the District Committee vote to transfer from and to accounts within different function codes in accordance with School Committee Policy. The transfers are listed in the Business/HR Manager's memo of June 13, 2018.

Seconded by Mr. Boone.

Vote – so voted.

Mr. Walker abstained from voting.

COMMUNICATIONS

Teachers' Information or Proposals

No teachers were present this evening.

Approval - General Advisory Minutes – June 6, 2018

Mrs. Barclay moved to accept the General Advisory minutes of the meeting with the School Committee on June 6, 2018 as presented.

Seconded by Ms. Marshall.

Vote – so voted.

Mr. Walker abstained from voting.

School Committee Chairman Report

Mr. Walker told School Committee members that the deadline for reduced registration rate for the MASS/MASC Conference in November is July 15, 2018. Members should register with Mrs. Crockett.

MASS/MASC Voting Delegates

Mrs. Barclay nominated Mr. Cournoyer to be the Monty Tech Voting Delegate to the MASS/MASC Conference in November.

Seconded by Mr. Mollica.

Vote – so voted.

Mr. Walker abstained from voting.

Mr. Mollica nominated Mrs. Barclay to be the Monty Tech Alternate Voting Delegate at the MASS/MASC Conference in November.

Seconded by Mrs. Reynolds.

Vote – voted.

Mrs. Barclay and Mr. Walker abstained from voting.

Other

Mr. Walker stated that there was information printed in the Gardner News regarding details of the Superintendent-Director's contract which was discussed in the executive session of June 6, 2018. He emphasized that material discussed in executive session should not be disclosed as this may defeat the lawful purpose of the executive session. Minutes and records may be disclosed once the need for confidentiality no longer exists.

Adjournment

**Mr. Boone moved to adjourn.
Seconded by Mr. Cyganiewicz.
Mr. Walker abstained from voting.**

Vote – so voted.

The meeting adjourned at 10:35 pm.

Sheila M. Harrity, Ed.D.
Superintendent-Director

Terri Hillman, Secretary