

Veterinary Clinic Building Committee Meeting
Main Conference Room
February 7, 2018

ATTENDANCE:

<i>Building Committee:</i>	Sheila Harrity, Supt/Director	Peter Maxfield, OPM
	Tom Browne, Principal	James Cournoyer, School Committee
	Jim Hachey	Tammy Crockett
	Mike Gormley	Katy Whitaker

Lamoureux Pagano & Associates: Bill Senecal

Other: Tammy LaFalam, Secretary

Purpose of Meeting: Progress Meeting

Meeting convened at 10:10 p.m.

Meeting minutes of the January 5, 2018 meeting will be distributed and voted on at the next meeting.

Ongoing Construction- report from Pete Maxfield

HVAC

- All VAV boxes are complete. The mini-splits have been piped into the classrooms. They are awaiting delivery of the spiral ductwork. The In-Line bath fan system is installed. HVAC is part of the meeting Friday for control wiring with LPA. We successfully tested the damper motor system. The powered louvers for the boiler room and classroom are scheduled for delivery and installation next week, prior to February vacation. Students have been installing pipe insulation consistently throughout the building.

Plumbing

- All rough plumbing to bathrooms, dental, grooming, exam rooms, surgery, staff rooms, etc., is complete, tested and ready for finish. The boiler room installations, including the water heater and ventilation requirements, are complete and scheduled for a meeting for control wiring with Mr. Sullivan from LPA this Friday.

Electrical

- The electrical department is currently connecting overhead lighting boxes to the waiting area, hallways, and the learning hub. Students have begun pulling the data lines throughout the building. The overhead 2ft. X 4 ft. light fixtures in the exam rooms are scheduled for installation after the cabinet making and masonry departments have completed their work. Finally, the overhead electrical work is being coordinated with the ongoing ceiling grid installation schedule.

Carpentry/Cabinetmaking

- The cabinetmaking department has begun their installation. They are beginning in the exam rooms. They will then move to the grooming and staff rooms.
- Carpentry has installed the Ridge Cap, with a small return piece to be installed when the work resumes outside. This will also include the snow baffle system.
- The third phase of the drywall finish is scheduled to begin Tuesday of next week and should be completed for the February vacation break.
- Ceiling grid installation has begun with three exam rooms, followed by the grooming, surgery, and staff rooms.

- The final areas for drywall installation include bathrooms and radiology areas.
- With two layers of drywall in most areas, the students have installed approximately 22,000 square feet of drywall.
- Carpentry continues to support each trade with framing, etc., when necessary.

Masonry

- The masonry department has begun tile installation, starting in the exam rooms, followed by the grooming rooms. They will follow the installation of the ceiling grid as it progresses.

Additional progress of construction:

Electrical Service

- The main electrical service is almost ready to go, and should definitely be done by the end of February. Jim Hachey has been in email contact with National Grid, and the order has been submitted to a supervisor.

HVAC

- Once the service connection has been made, Trane will come in to balance the HVAC system and train personnel on its use. After a brief discussion regarding when the one year warranty on the system “kicks in”, Bill Senecal advised that the one year time period should start once everything is running and known to be working correctly, rather than immediately upon start-up.
- Baffles will be installed to prevent the snow from falling onto the HVAC unit.

MPPL

- Mike Gormley advised that he will be meeting with JP Keating regarding the multi-purpose parking lot. They believe that they are ready to start. He will also be asking them about the trenching.

Solar Panels

- Jim Hachey advised that the construction trades personnel have advised him that it looks like the roof on the block house needs to be replaced. Since the solar panels for the windmill need to be moved, we are considering putting them up on that roof, once it is complete.

Flooring

- Mr. Maxfield advised that the flooring company has been in to check the slab, and they are very pleased with it. They have advised Jim Hachey that their work should be the last element of construction so as to avoid any mishaps/damage to the new floor.

Budget

- Tom Browne advised that we are in good shape at this point in the construction process. Katie Whitaker has reached out to the multi-year donors, and has the budget back up to \$177,000.
- The vote to approve a vendor and the specific funds for Supply/Return vents for HVAC was tabled until Jim Hachey has a chance to speak with Bill Stuessy.

Suggested Votes on Allocations of Funds and Construction

- Tom Browne made a motion to allocate \$15,000 to Needham Supply for finished electrical supplies. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$15,294 to LG for finished counter-top materials. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$5320.88 to Atlantic Plywood for wood materials for cabinets and the reception desk. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$2200 to L&R Sales for finished cabinet hardware. It was seconded by Katie Whitaker and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$353.60 to StoneWorks for masonry materials for the front façade. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$3520 to Woolfrey Roofing Contractors for completion of the metal roof. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$2,000 to National Lumber for additional sheetrock and supplies. It was seconded by Jim Cournoyer, and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$21,355.57 for miscellaneous surgical/grooming room equipment. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.

Other Items

- Bill Senecal advised Katy Whitaker that the reception area behind the desk needs to be revisited.

Meeting adjourned at 10:52.