

**Veterinary Clinic Building Committee Meeting  
Main Conference Room  
September 18, 2017**

**ATTENDANCE:**

<i>Building Committee:</i>	Sheila Harrity, Supt/Director Tom Browne, Principal Jim Hachey Mike Gormley Katie Whitaker	Peter Maxfield, OPM James Cournoyer, School Committee Tammy Crockett Pam Pothier
<i>Other</i>	Tammy LaFalam, Secretary Brian Walker, School Committee	

*Lamoureux Pagano & Associates:* Bill Senecal

*Purpose of Meeting:* Progress Meeting

Meeting convened at 9:03 a.m.

Meeting minutes of the August 15, 2017 meeting were distributed and unanimously accepted.

It was noted that, similar to many house projects, Tom Tufts has installed security cameras to monitor the site approximately 6-8 weeks ago. They are proving beneficial during weekly safety inspections.

**Ongoing Construction-**

- Progress continues for each shop, with no circumstances that would cause the work to slow down.
- Two crews from Electrical, Plumbing, HVAC, and Carpentry have been on site since the beginning of the school year.

**HVAC**

- The exterior curb unit has been installed, and progress continues.
- Brideau sheet metal will be on site Tuesday to plan for the duct work to the building.
- We should have heat by the end of October.
- A natural gas connection will be installed on September 26<sup>th</sup>.

**Plumbing**

- The plumbing department is moving into the boiler room, where progress is smooth.

**Electrical**

- The electrical department began running wire throughout the building at the start of the school year.

**Carpentry**

- The rear doors have been installed.
- The boiler room has been insulated and plywood walls were installed for the plumbing department.
- Construction of the metal roof continues, as they have turned the corner to the west side of the building, which is the last side to be completed!
- Drywall installation and partition work have begun.
- Ceiling should be insulated by the beginning of November.

### Masonry

- The masonry department is in the process of installing a temporary paver ramp to the rear door.
- They have identified and marked all walls receiving tile.
- Thresholds to the rear doors, which were made by the Welding/Metal Fab shop, have been installed.

### Cabinetmaking

- They are currently building the shells for the aluminum panels for the canopy areas.

### Additional Items -

A discussion occurred regarding Phase II site work to include replacement of the tank and pump; paving the parking lot (to include surface drainage); installing curbs and sidewalks; and installation of lights.

- We have received a proposal from Siponmaa to remove and replace the tank in September/October, and we are awaiting other proposals. Funding to come from extraordinary maintenance account.
- Jim Cournoyer reminded Mr. Maxfield to be sure the tank is deep enough to prevent freezing, Pete advised that Siponmaa is well aware of the frost line depth.
- Bill Senecal agreed that the curbing in the parking lot can be altered from the original granite corners to Cape Cod berms. We will also need two drains in the parking lot; including one at the east entrance, tying into the existing drain.
- Sidewalks will be either asphalt or concrete. Cost of the sidewalk around the parking lot should be determined and shared at the next meeting.
- Mike Gormley questioned repaving the access road to the field, as it is in really rough shape. He estimated it would take \$20,000 to complete and could be taken out of the Capital Improvement Fund. Dr. Harrity requested Mike get a more accurate estimate.
- Conduits are in place for the lighting, but the district will likely need to meet with the Planning Board again. Bill Senecal advised that we need to have a photo-metric plan to bring to the planning board. The concrete bases can be installed now, even if we are not sure of the details of the lights themselves.
- Pete Maxfield will talk to Tom Tufts regarding the removal of the solar panels (which need to be moved), and the windmill.

Jim Hachey will be confirming the interior colors with Bill Senecal so we can vote on them in two weeks.

After starting off with 140 data drops in the building, that number has been reduced to 52.

### Budget Summary –

- Tom Browne distributed, and reviewed the budget. With \$322,996.43 remaining in the budget, the consensus is that we are in good shape at this point in the project.

### **Suggested Votes on Allocations of Funds and Construction**

- Tom Browne made a motion to allocate \$5000.00 to Needham Supply for the purchase of exterior light fixtures. It was seconded by Katy Whitaker and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to allocate \$100.00 to Gardner Screw for assorted hardware supplies. It was seconded by Katy Whitaker and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion allocate \$135.00 to Advanced Glass for assorted door materials. It was seconded by Katy Whitaker, and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to recommend the appropriation of up to \$15,000.00 for the removal and replacement of the underground pump and tank servicing the block house. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.
- Tom Browne made a motion to recommend the appropriation of up to \$90,000 for the completion of Phase II site work to include paving, curbing, and drainage for the multi-purpose parking lot and access road. It was seconded by Jim Hachey and the Building Committee passed the motion with a unanimous vote.

Meeting adjourned at 10:30 a.m.