

Monty Tech Practical Nursing Program
Advisory Meeting Minutes
Date: October 13, 2022

TOPIC	DISCUSSION	ACTION
<u>Attendance</u>	Present: Jane Case (Facilitator), Joann Monks (faculty rep), Erin Buttita (DDS), Chuck Nasiatka (Highlands) Iraida Ramos (Alumni), Henry Ayiwah and Eilish Lancey(student reps)	
<u>Review of Minutes Advisory Febuary 2022</u>	Motion to accept: Joann, Second: Erin, All in favor	<u>Informational</u>
<u>Review of Minutes Faculty Aug 202</u>	Copy provided to group	<u>Informational</u>
<u>Review of 2022-23 Budget, Capital Equipment and Supplies</u>	Budget: Resumed a more “average” class size currently 40 Capital equipment: Faculty and Advisory asked for recommendations for capital equipment	<u>Jane</u> <u>Informational</u>
<u>Program Review</u>	Reviewed: Calendar, Term 1 and Term 2 content, Systematic Evaluation Plan Update, Updating of covid protocols to different practice settings.	<u>Informational</u>
<u>Student Certification and Credentials</u>	New this year: Continue with AHA First Aid r/t incidents. Did discuss venipuncture certification but would be prolonged	Ongoing
<u>Program Improvements</u>	Disaster Preparedness Drill: Leominster OEM to host with student/faculty participation Phlebotomy: Class portion in June Additional Clinical Placement: Continue with Department of Developmental Services, Assisted Living, return to School Nursing Pending: Reliant Medical Clinical Reasoning: Begun using clinical reasoning tool, incorporating it into curriculum	Ongoing
<u>Perkins</u>	Perkins Grant: Staff Development and attendance for upcoming ACEN certification. Staff currently in courses at St A’s for maternity, pediatrics and Mental health, Mountain Measures classes for understanding NCLEX reports	Ongoing

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<u>Curriculum Update</u>	Addition of panic room, disaster drill, first aid Simulation to add Mental health scenario for suicide Curriculum consistent with detailed test plan	Ongoing
<u>Program Advisory Update</u>	District Improvement Plan: New draft in place. Jane asked for feedback at the next meeting in February	Jane will give update to BORN visit in February
<u>Feedback from Advisory Members</u>	Employers report numerous opening for graduates and upcoming graduates	Also reflected in DOL statistics and numerous positions vacant on job boards
<u>Board of Registration in Nursing</u>	On Agenda for November	<u>Do not anticipate problems</u>
<u>Other Information:</u>	Next Meeting: February 8, 2023	<u>Meeting adjourned at 7:30 pm</u>