

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

1050 Westminster St., Fitchburg, MA 01420 (978) 345-9200

Policy Subcommittee Meeting Notes August 20, 2025, Main Conference Room

Subcommittee Members: Chair Diane Swenson (Ashburnham); Robert Campbell (Fitchburg); Jeff Raymond (Athol); Jada McConologue (Petersham); Tammy Lajoie (Liaison)

Attendance: Jada McConologue, Diane Swenson, Whitney Marshall, Robert Campbell, Jeff Raymond, Tammy Lajoie, Tom Browne, Christie Favreau, Julie Marynok.

Meeting called to order at 4:30 p.m.

Minutes: Motion to approve minutes for 5/21/25 by Jada, seconded by Jeff. Unanimous.

No topics required from Legal Counsel.

Policy IKF – Competency Determination: Presented by Christie Favreau, which includes updates based on changes by DESE.

Motion: To submit to the full School Committee at the September meeting for first reading. By Jeff, seconded by Jada – Unanimous

Policy IHBEA – English Language Education: English Language Fluency and Literacy: Presented by Christie Favreau, which includes changes by DESE.

Motion: To submit to the full School Committee at the September meeting for first reading. By Jeff, seconded by Jada – Unanimous.

Policy BIDA – Travel: Presented by Julie Marynok, any includes update of values for meals.

Motion: To submit to the full School Committee at the September meeting for first reading. By Jeff, seconded by Jada – Unanimous.

Policy JF – Admissions: Presented by Tom Browne, which includes updates/changes based on information from DESE. This policy incorporates Admissions Policy for the lottery system. Monty Tech will hold the lotteries for each town and one for those applicants on a waiting list. SchoolMint software will be used for the lottery. A number will be assigned to all applicants, and the software will provide only the sending town/city and the number. By Jeff, seconded by Bob – Unanimous.

Motion to Adjourn: By Bob, seconded by Jada.

Meeting adjourned at 4:35 p.m.

Next meeting will be Wednesday, September 17, 2025, at 5:00 p.m. in the Culinary Conference Room.

Respectfully submitted,

Diane Swenson, Chair