**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL**

1050 Westminster St., Fitchburg, MA 01420 (978) 345-9200

**Policy Subcommittee Meeting Notes**

**March 3, 2025, Culinary Conference Room**

**Subcommittee Members:** Chair Diane Swenson (Ashburnham); Robert Campbell (Fitchburg); Jeff Raymond (Athol); Jada McConologue (Petersham); Tammy Lajoie (Liaison)

**Attendance:** Jada McConologue, Diane Swenson, Jeff Raymond. Absent: Whitney Marshall, Robert Campbell and Tammy Lajoie. From Administration: Christie Favreau.

Meeting called to order at 4:30 p.m.

**Minutes:** Motion to approve minutes for 1/15/24 by Jeff, seconded by Jada. Unanimous.

**Legal Update**: IMG – Animals in School, resubmitted to Legal for their review.

**Policy IKF Competency Determination Policy** – presented by Christie for review/approval to present to the full SC on the March 5 meeting, Purpose of this new document is for School Year 2024-25 graduation because of the elimination of MCAS and the need for requirements for students graduating who have not taken/passed MCAS. We consider this a bridge policy between MCAS requirement and new requirements. DESE will be reviewing and providing a new policy for future graduation classes, but this document will not be available until May.

**Motion:** To present to the full SC for first and second reading at the March 5, 2025, regular meeting. Moved by Jeff, seconded by Jada. Unanimous.

Section A Policies reviewed. Title IX policies still on hold pending any changes to the legal challenges. Other policies are in second reading at the March SC meeting or approved.

Section J Policies reviewed with no changes, except addition of sentence referring reader to the Student Handbook (which is updated yearly).

**Motion:** To present to the full SC at the April meeting Policies JLC Student Health Services and Requirements; JLCA Physical Examinations of Students; JLCB Immunization of Students; JLCE Concussion/Head Injury Policy; JLD Guidance Program; JO Employment of Students for approval based on addition of statement referencing the Student Handbook (with link). Moved by Jeff, seconded by Jada. Unanimous. Purpose of motion above to start improvements of these policies with the intent to fully review during the 2025-26 School Year.

Review of the Working Spreadsheets. Discussion of the need to review emergency policies.

Motion to Adjourn by Jada, seconded by Jeff. Unanimous.

Meeting adjourned at 5:35. **Next meeting:**  TBD

Respectfully Submitted,

*Diane Swenson,* Chair