**MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL**

1050 Westminster St., Fitchburg, MA 01420 (978) 345-9200

**Subcommittee Meeting Notes**

**February 15, 2024, Culinary Conference Room**

***OFFICIAL MEETING WAS NOT HELD DUE TO LACK OF QUORUM***

**Policy Subcommittee Members:** Chair Diane Swenson (Ashburnham); Sara Dilg (Royalston); Barbara Reynolds (Lunenburg); Jeffrey Raymond (Athol); and Tammy Lajoie (Liaison).

**No official meeting held as we did not have a quorum; however, we decided to review some policies for preparation prior to next meeting.**

**Attendance:** Sara Dilg, Diane Swenson, Tammy Crocker. Absent: Barbara Reynolds, Whitney Marshall and Jeff Raymond.

**Legal Update**: None

**Section H – Negotiations**

Discussed deleting policies HH, HMA, HN, HBA, and HC as these are no longer needed. Information covered in these older policies are already covered in contracts and MGL. Policies HB and HF will be updated. A new policy HA (Negotiation Goals) will be added as several other schools and MASC include this policy.

**Other policies discussed**

ADF Wellness will be on hold as recommendation to school was to attend some new seminars regarding requirements.

AE will be at next meeting for review/approval.

ADB policy has portions related to nursing therefore Tammy will check with them.

KBBA – Tammy with check with Vicki for review.

ADDA - CORI group will be reviewed with Julie by Tammy and discussed at next meeting.

ADF-S will have Tammy checking with Vicki for need/completeness.

Section C which has policies not updated will be reviewed for next meeting. Diane will check with Eric Olson also for his knowledge.

To be confirmed at next meeting, Section I and Section J will be reviewed during 2024/2025 school year.

Respectfully Submitted,

 *Diane Swenson*

 Diane Swenson, Chair