

# MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

## FINANCIAL PLANNING SUBCOMMITTEE MINUTES

September 2, 2020

### Members Present:

Maureen Ward, Chair  
James Boone  
Brian Walker  
Whitney Marshall  
Bill Brassard entered at 6:10

### Administration:

Dr. Sheila Harrity  
Tammy Crockett, BA

Meeting called to order at 6:01 p.m.

Pursuant to Governor Baker's March 12, 2020, Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, S.18, and the Governor's March 15, 2020 Order imposing a strict limitation on the number of people that may gather in one place, this meeting of the Montachusett Regional Vocational Technical School District Financial Planning Subcommittee will be conducted via remote participation to the greatest extent possible. For this meeting, members of the public who wish to listen or watch the meeting may do so by accessing the meeting through Zoom:

<https://zoom.us/j/91765131047?pwd=cjJmeXpQWHpZYkxxT1JLei90emQzZz09> No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real-time, via technological means. The website was reviewed and the meeting posting links did work to connect to the online meeting.

MOTION by James Boone to approve the minutes of July 22, 2020. Seconded by Whitney Marshall.

Roll Call Vote: James Boones, Aye; Brian Walker, Aye; Whitney Marshall, Aye, Maureen Ward, Aye.

Discussion by Tammy Crockett on depositing \$300,000 from FY 20 Transportation Aid into the Transportation Reimbursement Revolving Fund. The money in the funds will be used to offset FY21 Transportation Expenses. She explained that FY21 Transportation funding amounts are still in questions therefore, this will help offset any potential cuts to this line in the FY21 budget. Monty Tech received \$1,669,492 in FY20 Transportation Aid with Amount budgeted for \$1,511,290 in estimated aid-leaving excess in the account. Combined with unexpended transportation costs due to closure the amounts rolled into Excess & Deficiency will be over eligible amount.

Tammy Crockett also discussed proposing this revised FY21 budget using \$525,00 from Excess & Deficiency based on School Committee vote 06/17/20 of using up to \$550,000. Again, due to closure unexpended accounts rolling into E & D will exceed eligible amount. Transferring the \$525,00 will allow the District to maintain the same budget and reduce Community Assessments approved at Annual Town Meetings.

Tammy Crockett reviewed the summary comparisons of the budget sheets that she emailed to us. Because the state lowered the amount we received from Chapter 70, our Net School Spending was lowered by \$219,000. She also reviewed line item expenditures, teacher salary accounts, substitute salary accounts (explaining the need for subs to keep class sizes small, teacher leave requests due to COVID concerns, etc).

Mr. Boone asked about the health of our grant funds. Both Superintendent Harrity and Business Administrator Crockett reviewed our current grants (particularly COVID related grants) relating that we have \$543,000 in competitive grants.

MOTION by Bill Brassard to approve/endorse the deposit of \$300,000 from FY20 Transportation Aid into the Transportation Reimbursement Revolving Fund. The money in the funds will be used to offset FY21 Transportation Expenses. Seconded by Whitney Marshall. UNANIMOUS

Mr. Walker suggested that as the SC had already voted to approve the use of up to \$550,000 from E & D, a 'straw poll' of Finance Committee members be taken. The committee unanimously endorsed the use of funds as presented by Tammy Crockett.

MOTION by James Boone to adjourn at 6:29. Seconded by Bill Brassard. UNANIMOUS

Respectfully submitted,

Moe Ward, Chair