**Montachusett Regional Vocational Technical School**

**1050 Westminster Street**

**Fitchburg, MA 01420**

**Capital Improvements Subcommittee Meeting**

**Thursday, February 1, 2024**

**Minutes of Meeting**

**Subcommittee Members:** Diane Swenson (Chair), Ashburnham; Scott Carignan, Hubbardston; Melanie Weeks, Fitchburg; John Mollica, Princeton

**In Attendance:**  Diane Swenson, Chair; Scottt Carignan; Melanie Weeks; John Mollica**.** Calvin Brooks, new member of School Committee. From Administration: Tom Browne, Michael Gormley, Tammy Lajoie.

Meeting called to order at 5:320 by Diane Swenson.

Welcome Scott as a new member of the Subcommittee. Welcome to Calvin Brooks as a new member of the School Committee.

**Motion:** Approve October 11, 2023, minutes by Melanie, second by Diane. Unanimous.

**Update of Building 270:** Tom Browne provided an update. Met with Fitchburg Building Inspector to review and answer questions. Overall a very good meeting. Floor cuts for plumbing were completed. New lighting is almost complete.

**Capital Projects Presentation:** Jointly presented by Tammy, Mike and Tom. The spreadsheet covered the 2023 projects which were all completed and the future planned years 2024 through 2028.

**Motion:** To bring the reviewed/approved Capital Projects plan to the full School Committee for their review/approval at the February meeting by Melanie Weeks, seconded by Diane. Unanimous.

No other items were brought before the Subcommittee.

**Motion:** to Adjourn by Diane, seconded by John. Unanimous.

Meeting adjourned at 6:30 p.m.

Respectfully submitted,

Diane B. Swenson

Diane Swenson

Chair

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